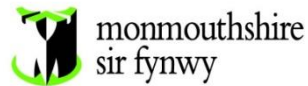


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County Hall
Rhadyr
Usk
NP15 1GA

Monday, 4 January 2021

Notice of meeting

Licensing and Regulatory Committee

Tuesday, 12th January, 2021 at 10.00 am
Remote Microsoft Teams Meeting

AGENDA

Item No	Item	Pages
1.	Election of Chair.	
2.	Appointment of Vice-Chair.	
3.	Apologies for absence.	
4.	Declarations of interest.	
5.	To confirm and sign the following minutes:	
5.1.	Licensing and Regulatory Committee - 3rd September 2020.	1 - 2
5.2.	Licensing and Regulatory Sub Committee - 3rd November 2020.	3 - 4
5.3.	Licensing and Regulatory Sub Committee - 13th November 2020.	5 - 6
6.	Review Of Annual Licensing Fees For Financial Year 2021/2022.	7 - 16
7.	To consider whether to exclude the press and public from the meeting during consideration of the following items of business in accordance with section 100A of the Local Government Act, as amended, on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 12 of part 4 of Schedule 12A to the Act.	17 - 20
8.	To consider whether the driver is "Fit and Proper" to continue to hold a Hackney Carriage/Private Hire Drivers Licence.	21 - 30
9.	To consider whether the driver is "Fit and Proper" to continue to hold a Hackney Carriage/Private Hire Drivers Licence.	31 - 40

10.	Next Meeting - Tuesday 23rd February 2021 at 10.00am.	
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Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

B. Strong
J. Higginson
S. Howarth
A. Easson
S.B. Jones
M.Lane
R.Roden
J.Treharne
R. Edwards
D. Evans
L. Guppy
A. Webb

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Watch this meeting online

This meeting can be viewed online either live or following the meeting by visiting www.monmouthshire.gov.uk or by visiting our Youtube page by searching MonmouthshireCC.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

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Public Document Pack Agenda Item 5a

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Licensing and Regulatory Committee Remote Meeting on Thursday, 3rd September, 2020 at 10.00 am

PRESENT: County Councillor B. Strong (Chairman)
County Councillor J. Higginson (Vice Chairman)

County Councillors: S. Howarth, A. Easson, M.Lane, R.Roden,
J.Treharne, R. Edwards, D. Evans and A. Webb

OFFICERS IN ATTENDANCE:

David Jones	Head of Public Protection
Linda O'Gorman	Principal Licensing Officer
Leigh Beach	Licensing Officer
Ben Davies	Solicitor
Richard Williams	Democratic Services Officer

APOLOGIES:

None.

1. Declarations of interest

None.

2. Confirmation of Minutes

The minutes of the Licensing and Regulatory Committee meeting held on 23rd June 2020 were confirmed and signed by the Chair.

3. Application to licence a Tuk Tuk as a Private Hire vehicle

The Chairman welcomed the applicant to the meeting and introduced Members of the Committee and the attending Officers and explained the protocol for the meeting.

The applicant confirmed that he was content to proceed with the meeting with no legal representation.

The key issues and details were read out to the Committee.

The applicant was then given the opportunity to address the Committee, to put forward any relevant explanations. Following this, Members of the Committee put forward questions to the applicant and discussion ensued.

Following questioning, the Committee left the meeting in order to deliberate and discuss the findings.

Upon re-commencement of the meeting, the County Council's solicitor advised that the Committee had considered the application and had resolved to grant the application.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Licensing and Regulatory Committee Remote Meeting on Thursday, 3rd September, 2020 at 10.00 am

4. Application for Street Trading Consent - Mathew's Mighty Bites

The Chairman welcomed the applicant to the meeting and introduced Members of the Committee and the attending Officers and explained the protocol for the meeting.

The applicant confirmed that he was content to proceed with the meeting with no legal representation.

The key issues and details were read out to the Committee.

The applicant was then given the opportunity to address the Committee, to put forward any relevant explanations. Following this, Members of the Committee put forward questions to officers and the applicant and discussion ensued.

Following questioning, the Committee left the meeting in order to deliberate and discuss the findings.

Upon re-commencement of the meeting, the County Council's solicitor advised that the Committee had considered the application and had resolved to grant a Street Trading Consent to Mathew's Mighty Bites for a period of six months.

5. Next Meeting

Tuesday 10th November 2020 at 10.00am.

Public Document Pack Agenda Item 5b

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Licensing and Regulatory Sub Committee held at Remote Microsoft Teams Meeting on Tuesday, 3rd November, 2020 at 10.00 am

PRESENT: County Councillors: B. Strong, J. Higginson and J.Treharne

OFFICERS IN ATTENDANCE:

Linda O'Gorman	Principal Licensing Officer
Leigh Beach	Licensing Officer
Ben Davies	Solicitor
Nicola Perry	Senior Democracy Officer
Kate Bingham	Senior Development Management Officer
Huw Owen	Principal Environment Health Officer (Public Health)

APOLOGIES:

Councillors

1. Declarations of Interest.

None.

2. Application for a Premises Licence for 24 Frogmore Street, Abergavenny, Monmouthshire, NP7 5AH.

The Committee considered the application made by the applicant in relation to 24 Frogmore Street.

The Committee considered the report submitted by the Licensing Department, in particular the Committee considered:

- The representations of Heddlu Gwent Police
- The representations of the Planning Department
- The Representations of the Environmental Health Department

The Committee further considered the oral evidence and observations of Mr Huw Owen, Senior Environmental Health Officer provided at the hearing.

The Committee considered the evidence and concerns raised by Mr Auty, a local resident, on behalf of local residents. In particular, the concerns raised in respect of increased footfall in the area and consequential noise nuisance.

The Committee considered the submissions of the Applicant and noted his intention to work with the community and Local Authority.

The Committee considered their obligations under the Licensing Act 2013 and considered the relevant sections of MCC's Policy, in particular sections 10 - 12.7 dealing with noise nuisance and prevention of crime and disorder.

The Committee decided to grant the Licence subject to the following conditions:

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Licensing and Regulatory Sub Committee held at Remote Microsoft Teams Meeting on Tuesday, 3rd November, 2020 at 10.00 am

- The venue shall shut at 11:00pm between Monday and Saturday and at 9:00pm on Sundays
- There shall be no outdoor music and prior to licensable activities commencing a noise assessment of the impact of amplified music played inside the premises with regard to nearby residential accommodation, including but not limited to the transmission of noise to the first floor residential units in the building, to be submitted and approved by the Environmental Health and Licensing Sections. The report should include, if appropriate, measures to be taken to mitigate excess noise impact which must be completed prior to the licensable activities commencing. The information should be prepared by a person with appropriate acoustic qualifications and with regard to relevant guidance
- A Personal Licence Holder is to be present at the premises to ensure that patrons do not congregate outside the premises and to ensure patrons leaving the premises do so in an orderly manner
- The proposed Shisha bar shall shut 30mins before closing time.

The meeting ended at 12.05 pm

Public Document Pack Agenda Item 5c

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Licensing and Regulatory Sub Committee held
at Remote Microsoft Teams Meeting on Friday, 13th November, 2020 at 10.00 am**

PRESENT: County Councillors: B. Strong, J. Higginson and J.Treharne

OFFICERS IN ATTENDANCE:

Leigh Beach	Licensing Officer
David Jones	Head of Public Protection
John Pearson	Local Democracy Manager
Nicola Perry	Senior Democracy Officer

APOLOGIES:

Councillors

1. Declarations of Interest.

None.

2. Application for a variation to the Premises Licence - The Kings Head Hotel (Including Regency 59 & The Coach House), 59 - 60 Cross Street, Abergavenny, Monmouthshire, NP7 5EU.

The sub-committee considered the application to vary the premises licence for The Kings Head Hotel (Including Regency 59 & The Coach House), 59 - 60 Cross Street. The application seeks to vary the following:

- To extend the licensed area to include a new beer garden space at the rear of the property.
- Hours of beer garden use to be 10am to 11pm from the last week of March to the last week of October when the clocks change.
- During the winter for the rest of the year, the hours of use in the beer garden, will be 10am to 10pm. A plan showing the proposed beer garden with a red line is attached to the application in Appendix A.
- To provide background music in the beer garden area.
- To remove conditions 14, 15, 16, 17 and 23 from the current premises licence.

The sub-committee considered the report prepared by the Licensing Officer. In doing so, the Committee noted the following:

The applicant within their operating schedule has outlined their arrangement under the four licensing objectives, and suggested conditions be attached to the new licence if granted. These can be seen at paragraph 3.4.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Licensing and Regulatory Sub Committee held at Remote Microsoft Teams Meeting on Friday, 13th November, 2020 at 10.00 am

Representations were received against the application from Heddlu Gwent Police requesting the applicant agree to accept alternative licence conditions. These are contained within the report at paragraph 3.6 and have been accepted by the applicant.

The Trading Standards section of Monmouthshire County Council requested conditions be added to the licence, these are at paragraph 3.7, the applicant has agreed to accept the conditions.

The Committee considered the comments from the Environmental Health Department in relation to noise nuisance impacting local residents at paragraph 3.8 but note the department state the potential for effective management of the beer garden area to minimise any noise impact and do not object to this application.

There were no representations or no response from other Responsible Authorities and this is detailed at paragraph 3.9.

The Committee noted the representations from two local residents objecting to the licence, as attached at Appendix C. In particular:

- Noise pollution
- Possible anti-social behaviour from customers
- Request for earlier music cut off time.
- Request no music is audible at the car park.
- Request for no rear access to car park from beer garden and a wall be erected to prevent customers entering the car park.

The committee were concerned about the issues raised over noise but felt that this could be effectively managed.

The Committee resolved to grant the application.

The meeting ended at 11.00 am

MONMOUTHSHIRE COUNTY COUNCIL REPORT

SUBJECT: Review Of Annual Licensing Fees For Financial Year 2021/2022
DIRECTORATE: Social Care, Safeguarding and Health
MEETING: Licensing and Regulatory Committee
Date to be considered: 12th January 2021
DIVISION/WARDS AFFECTED: All Wards

1. PURPOSE:

- 1.1 To assess the Authority's licence fees for 2021-22.

2. RECOMMENDATIONS:

- 2.1 Members approve the freeze on discretionary fees, with no increase in fees for the period 1st April 2021 to 31st March 2022.
- 2.2 Members approve the freeze on Gambling fees, with no increase in fees for the period 21st May 2021 to 20th May 2022.

3. KEY ISSUES

- 3.1 The Authority has a broad range of licensing responsibilities including the regulation of licensed premises, taxis and hackney carriages, gambling, street trading, street collections and scrap metal dealers. Whilst some licence fees are set by Government, others are locally set at the discretion of the Authority.
- 3.2 The European Services Directive, along with other regulations, statutory guidance and case law underline that fees must be set on a "reasonable" cost recovery basis only and cannot be set in such a manner as to generate a profit or act as an economic deterrent to traders. In determining reasonable costs the Authority may take account of costs averaged over a reasonable period (up to three years).
- 3.3 Given the current resource pressures on the Authority, there is a need for clarity about the true costs of administering licences so that fees can be set, if considered appropriate, at a level sufficient to recover those costs. Members will clearly also need to be mindful of the potential burden on businesses of increasing costs, and to weigh that against potential burden of underwriting the costs of administering various licensing functions.
- 3.4 From April 2020 until present, the Covid pandemic has resulted in sporadic trading of those that are licensed. Joint operations have been put on hold by officers, along with the inspections that would normally have been conducted. Training, policy and administration changes have also been put on hold. Officers have had to utilise their time with dealing with Covid incidents and the enforcement of the ever changing legislation. As such, through circumstances beyond our control, it is difficult to assess cost recovery on the normal licensing activities of those that need to be assessed.
- 3.5 The fees that would usually be assessed would be Taxi Licensing, Street Trading, Scrap Metal, Sex Establishments, Safety at Sports Ground Certificates and Boats that would commence 1st April each year. With a further assessment of Gambling premises licensing fees for those licensed in Monmouthshire for Betting shops,

Tracks, Family and Adult Entertainment Centres to commence the 21st May each year.

- 3.6 All of the licence referred to in 3.5 above has been affected as a result of loss of trade, business and event closures. For example, taxi and street traders no longer get the footfall of trade due to lockdown measures, new taxi drivers are still unable to apply as they are unable to get the required medicals to permit them to do so, as part of the fitness test to carry passengers. Gambling venues have had to close, with the sports ground no longer holding races open to the public or conducting large scale music events.
- 3.7 As such this report requests the fee assessment be put on hold until 1st April 2022 and current fees are to remain the same for 1st April 2021 – 31st March 2022, (betting premises fee assessment to be put on hold until 21st May 2022 and similarly current fees to remain the same). This request is as a result of (a) difficulty in assessing a true reflection of cost recovery pertinent to that licence, and (b) such an assessment may have a potential further burden on businesses (see 3.3 above).
- 3.8 If Members refuse the recommendations, any fee increase would need to be approved by the Licensing and Regulatory Committee. Furthermore, in accordance with Section 70 of the Local Government (Miscellaneous Provisions) Act 1976, the Authority is obliged to give notice of any intention to vary the fees for the grant of licences for hackney carriage and private hire vehicles/operators.

4 REASONS

- 4.1 The fees are set at a level that are appropriate during Covid restrictions.

5. RESOURCE IMPLICATIONS:

- 5.1 Fees are set out to ensure the recovery of reasonable costs.

6. WELLBEING AND FUTURE GENERATIONS IMPLICATIONS:

- 6.1 An evaluation has been provided in Appendix A to consider the effect of the schedule of Fees proposed for 2021-22.

7. CONSULTEES:

None

8. BACKGROUND PAPERS:

None

9. AUTHOR:

Linda O’Gorman Principal Licensing Officer

CONTACT DETAILS: Tel: 01633 644214
Email: lindaogorman@monmouthshire.gov.uk



monmouthshire
sir fynwy

Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

<p>Name of the Officer completing the evaluation David H Jones</p> <p>Phone no: 01633 644100 E-mail: davidhjones@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal.</p> <p>Fees to remain static</p>
<p>Name of Service</p> <p>Licensing Public Protection Social Care, Safeguarding and Health</p>	<p>Date Future Generations Evaluation form completed</p> <p>04/01/2021</p>





NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc


1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Fee levels to remain static to assist businesses.</p>	
<p>A resilient Wales</p>		

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)		
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	The fee structure provides for separate safeguarding of children and vulnerable persons training, with the aim of improving awareness and service standards.	
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Fee revenue ensures sustainable Licensing Service maintained, providing public reassurance Licensing standards are complied with.	
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing		
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Fee recovery will ensure certificate and badges displayed to the public is bilingual.	
A more equal Wales People can fulfil their potential no matter what their background or circumstances	Fee levels should not preclude anyone to undertake their business in a fair and safe manner.	

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>Fees ensure the Licensing Service provides sustainable provision into the future.</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>MCC Licensing have ensured reduced cost of additional training – knowledge test and safeguarding – by collaborating with Torfaen Training and introducing on-line training.</p>	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>		
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Licensing fees will ensure a continuing service, incorporating preventative measures where necessary (CCTV provision etc).</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	Key service aim is to ensure safe venues, vehicles, drivers, etc.	

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or alanburkitt@monmouthshire.gov.uk

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Sustainable fee levels will ensure quality service maintained, protecting vulnerable customers.		
Disability	As above.		
Gender reassignment			
Marriage or civil partnership			

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity			
Race			
Religion or Belief			
Sex			
Sexual Orientation			
Welsh Language			

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?

Safeguarding	Fee set – see schedule 5(h) – to cover training of Licensed drivers in safeguarding issues.	Safeguarding is about ensuring that everything is in place to promote the well-being of children and vulnerable adults, preventing them from being harmed and protecting those who are at risk of abuse and neglect.	
Corporate Parenting			

5. What evidence and data has informed the development of your proposal?

All Licensing fees and charges are reviewed annually, to ensure where possible, cost recovery in service delivery.

Page 14

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The fees will ensure the Licensing service can meet customer expectations, and continue to protect the public.

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible	Progress

8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on:	6 th October 2021
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9. VERSION CONTROL: The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	L&R Committee Report	12/01/2021	

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SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS

REPORT: To consider whether the driver is "Fit and Proper" to continue to hold a Hackney Carriage/ Private Hire drivers licence

AUTHOR: Taylor Watts

MEETING AND DATE OF MEETING: Tuesday 12th January 2021
Licensing and Regulatory Committee

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Information relating to a particular individual as described in Paragraph 12 of part 4 of Schedule 12A to the Local Government Act 1972

Factors in favour of disclosure:

Openness and transparency in matters concerned with the public

Not applicable at this time (see below)

Prejudice which would result if the information were disclosed:

Applicable The applicant will be attending the Committee meeting on the Tuesday 12th January 2021 and any information disclosed prior to this date may jeopardise the applicant's right to a fair hearing

My view on the public interest test is as follows:

Factors in favour of **not disclosing** outweigh those against.

Recommended decision on exemption from disclosure:

Maintain exemption from publication in relation to report.

Date: 30th December 2020

Signed:



Post: Licensing Officer

I accept/do not accept the recommendation made above.

Proper Officer: _____ Date: _____

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**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

REPORT: To consider whether the driver is "Fit and Proper" to continue to hold a Hackney Carriage/ Private Hire drivers licence

AUTHOR: Taylor Watts

MEETING AND DATE OF MEETING: Tuesday 12th January 2021
Licensing and Regulatory Committee

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Information relating to a particular individual as described in Paragraph 12 of part 4 of Schedule 12A to the Local Government Act 1972

Factors in favour of disclosure:

Openness and transparency in matters concerned with the public

Not applicable at this time (see below)

Prejudice which would result if the information were disclosed:

Applicable The applicant will be attending the Committee meeting on the Tuesday 12th January 2021 and any information disclosed prior to this date may jeopardise the applicant's right to a fair hearing

My view on the public interest test is as follows:

Factors in favour of **not disclosing** outweigh those against.

Recommended decision on exemption from disclosure:

Maintain exemption from publication in relation to report.

Date: 30th December 2020

Signed:



Post: Licensing Officer

I accept/do not accept the recommendation made above.

Proper Officer: _____ Date: _____

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